



NORTHEASTERN JUNIOR COLLEGE STUDENT INFORMATION RELEASE AUTHORIZATION

TYPES OF EDUCATION INFORMATION TO RELEASE

NAME/TYPE	DESCRIPTION	CHECK ALL THAT APPLY	DATE	
All Records	All records listed below			
Admissions Information	Includes:			
	<ul style="list-style-type: none"> • Dates of Application, program(s) selected, documents received and pending, admission status 			
Academic Records	Includes:			
	<ul style="list-style-type: none"> • Enrollment Status • Courses Taken • Grades received (mid-term and final) • GPA • Student Identification Number • Withdrawal Dates/Information • Academic/Progress reports • Tutoring Reports • Honors • Transfer Credit awarded • Current Class Schedule • Transcripts 			
	Financial Aid	Includes:		
		<ul style="list-style-type: none"> • General Financial Aid information such as scholarships, grants, loans and billing information 		
	Housing/Judicial	Includes:		
		<ul style="list-style-type: none"> • Immunization Records • Residence Hall Conduct Reports • Residence Hall Judicial Letters • Dean of Students Judicial Letters • Police Reports • Alcohol Reports • Educational Sanctions • Counseling Letters 		

The Family Educational Rights and Privacy Act (FERPA) is a Federal Law that protects the privacy of student education records, including financial, academic, and/or advising records. For the student's protection, FERPA limits release of student record information without the student's explicit written consent. However, FERPA also gives the student's parent(s)/guardian(s) the right to review those records if the parent(s)/guardian(s) claim the student as a dependent on their Federal Income Tax Return, and apply for this privilege each year at Northeastern Junior College.

I understand that any and all personally identifiable information concerning my student education records is protected under FERPA. I further understand that I may waive that protection and give access of my records to individuals of my choice. This release allows the individual(s) named below to gain access to student education records in the following offices: Counseling, Housing, Records/Admissions and Financial Aid. By submitting this form, I agree to waive my rights under FERPA, and allow the person(s) named below to receive access to my student education records. **I understand that this authorization will be remain in effect during my continuous enrollment at NJC.**

Student Signature

NJC Student ID Number (Required)

Date

INDIVIDUAL(S) TO RELEASE INFORMATION TO:

Name

Name

Address

Address

City, State, Zip

City, State, Zip

Telephone

Telephone