NORTHEASTERN JUNIOR COLLEGE

Position Announcement: **Part-Time Clinical Nursing Instructor**

POSITION DESCRIPTION:

Northeastern Junior College seeks applicants for a part time clinical instructor for Northeastern Junior College to do clinical in the Sidney area for a total of 20 hours a week. Bachelors of Science in Nursing required; Masters preferred. Hourly rate of $33.65 - $35.70.

Questions regarding the position may be directed to Julie Brower, Director of Nursing, at 970-521-6707 or e-mail to: Julie.Brower@njc.edu. For more information about NJC, see the college web site at: http://www.njc.edu

EXPECTATIONS:

- Positive attitude through dedication to NJC mission and values; willingness to accept and promote change; open-minded fairness and consideration of multiple perspectives; willingness to take risks, work hard, accept responsibility for personal/professional growth, lead and follow well, accept criticism, handle conflict, and motivate others.
- Commitment to cooperation, consensus building, collaboration, effective goal-setting and evaluation.

QUALIFICATIONS:

- Bachelors of Science in Nursing required; Masters preferred.
- Experience in teaching clinicals preferred.

CONTRACT SPECIFICS:

Position begins October 2013. This is an hourly position for approximately 20 hours per week paying $33.65 - $35.70 per hour.

APPLICATION:

Position will remain open until filled. Complete application packet to consist of:

- Cover letter addressing qualifications and committing to expectations
- Completed NJC application form
- College transcripts from an accredited college or university (unofficial copies acceptable during application process)
- Complete résumé
- Background Authorization Form

Request application from and submit completed application materials to: Human Resources Office, Northeastern Junior College, 100 College Avenue, Sterling, CO 80751. Contact Human Resources at 970-521-6661, or e-mail request to: HumanResources@njc.edu. Faxed applications accepted at 970-521-6678. Application files not containing the above documentation will not be forwarded to the Selection Committee.

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NOTICE TO ALL APPLICANTS: *Northeastern Junior College prohibits and will not tolerate discrimination or harassment that violates federal or state law, Board Policy 3-120 or Board Policy 4-120. Northeastern Junior College does not discriminate on the basis of sex/gender, race, color, age, creed, national or ethnic origin, physical or mental disability, veteran status, pregnancy status, religion or sexual orientation. Northeastern Junior College complies with Titles VI and VII of the Civil Rights Act of 1964, the Civil Rights Act of 1991, the Education Amendments of 1972 (Title IX), the Age Discrimination in Employment Act, the Rehabilitation Act of 1973, the Americans with Disabilities Act, Pregnancy Discrimination Act of 1978, Vietnam Era Veterans Readjustment Assistance Act of 1974; Executive Order 11246, and sections 24-34-301, C.R.S. et seq.*
For information regarding civil rights or grievance procedures, contact: Title IX Compliance/Equal Opportunity Officer, Tammy Kallsen, Human Resources Director; 100 College Avenue; Sterling, CO 80751; (970) 521-6730 or email Tammy.Kallsen@njc.edu.

It is Northeastern Junior College's procedure to conduct pre-employment background checks on all employment finalists to determine or verify background information, including criminal history, references from previous employment, qualifications, and, when applicable, driving history and credit check. Employment offers are contingent upon receiving a satisfactory report.

The State of Colorado must comply with the Immigration Reform and Control Act of 1986. If hired you will be required to provide documents to show your identity and authorization to work. This law applies to ALL PERSONS HIRED. The State of Colorado also has a direct deposit requirement of all employees. When hired you will also be required to provide correct documentation for direct deposit.

If you are covered by the Address Confidentiality Program, CRS 24-21-201 through 24-21-214, please notify the HR Office listed on this announcement so that you are provided the appropriate time extension for notifications provided by U.S. mail. The extension allowed under this program applies only to U.S. mail notifications that include a deadline of 10 days or less.

All materials received become the property of Northeastern Junior College and will not be returned. The State of Colorado must comply with the Immigration Reform and Control Act/1986. If hired, you will be required to provide documents to show your identity and authorization to work. This law applies to all persons hired. Colorado fiscal rules require all new employees to be on direct deposit.

For information regarding the security of Northeastern Junior College, including crime statistics for the Northeastern Junior College campus and surrounding area, please see the Crime Statistics at http://www.njc.edu/Publications. For a hard copy report please contact 970-521-6657.

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College/Community Profile:
Northeastern Junior College, one of 13 member-colleges of the Community Colleges of Colorado, lies in the rural northeastern Colorado town of Sterling. The community of approximately 13,000 residents enjoys easy access to Denver, the Rocky Mountains and the western-agricultural lifestyle. Northeastern Junior College enrolls approximately 1,000 full-time and 2,500 part-time students through 90 majors in associate degree and certificate programs. As a residential campus with six halls accommodating 500+ students, the college attracts students from throughout Colorado, many states and several foreign countries. Approximately 50 full-time and 25 part-time faculty comprise the teaching staff.

***NJC Mission**:*
"Northeastern Junior College is a comprehensive two-year institution that is committed to providing excellence in learning, training, and service. We strive to produce skilled and knowledgeable students who transfer successfully and enter the workforce productively. We strive to enrich the quality of lives through affordable and accessible learning opportunities."

member of
COMMUNITY COLLEGES OF
COLORADO