NORTHEASTERN JUNIOR COLLEGE

Position Announcement: Art Instructor/Gallery Director

POSITION DESCRIPTION:

Northeastern Junior College is seeking applications for an Instructor of Art/Gallery Director. NJC is dedicated to the finest Art Instruction. We are seeking a seasoned instructor with proven skills in Drawing, Paint, 2D and 3D design. Ability to instruct both studio courses and Art History and Art Appreciation required. Ability to cross over into Graphic Design coursework preferred. Coordination of our many seasonal Art shows and maintaining our many Art Galleries is required. Ability to build rapport and work as a part of an Art team is a must. Additional responsibilities are those generally expected of full-time faculty, including committee assignments and advising students.

Questions regarding the position may be directed to Scott Thompson, Department Chair of Liberal Arts, at 970-521-6705 or e-mail to scott.thompson@njc.edu. For more information about NJC, see the college web site at: http://www.njc.edu

EXPECTATIONS:

- ***Facilitation*** of a learning-centered classroom; real-life applications of content; and adaptation to today's learning modalities.
- ***Service*** to students through student activities sponsorship and teamwork with peers in college activities, planning and committee responsibilities.
- ***Expertise*** demonstrated through the depth and currency of curricular knowledge; strong focus on learning; experience/skill in using new technologies; innovative delivery and curriculum development; excellent communication skills, excellent class and studio instruction skills.
- ***Positive attitude*** through dedication to NJC mission and values; willingness to accept and promote change; open-minded fairness and consideration of multiple perspective; willingness to take risks, work hard, accept responsibility for person/professional growth, lead and follow well, accept criticism, handle conflict, and motivate others.
- ***Commitment*** to cooperation, consensus building, collaboration, effective goal-setting and evaluation.
- ***Participation*** in community organizations and activities, especially those that promote the arts.

REQUIRED QUALIFICATIONS:

- MA or MFA in Art or Art instruction
- Demonstrated Art Skills, current portfolio
- Ability to communicate effectively both written and oral
- Must submit to and successfully complete a post-offer, pre-employment background check as a condition of hire.

Preferred Qualifications:

- Prior instructional experience preferred either Higher Education or High School
- Experience with Graphic Design, Illustrator, Photoshop, In-Design

CONTRACT SPECIFICS:

Position begins August 2013. This is a full-time faculty appointment for 163 days. Salary range $36,500.00 to $41,700 commensurate with education and experience. Competitive fringe benefit package available through the SBCCOE.

APPLICATION:
Priority consideration given to applications received by June 14th, 2013. Position will remain open until filled. Complete application packet to consist of:

- Cover letter specifically addressing qualifications and committing to expectations
- Completed NJC application form
- College transcripts from accredited college or university (unofficial copies acceptable during application process)
- Portfolio or examples of Art works on Compact Disc or as an attachment to application submitted electronically
- Complete résumé
- Release Authorization (for background check)

Interviewed candidate will be required to prepare and deliver an actual classroom learning experience/demonstration before the selection committee. The teaching experience should be 30 minutes in length. A topic will be given to candidates at the time the interviews are scheduled.

Request application from and submit completed application materials to: Human Resources Office, Northeastern Junior College, 100 College Avenue, Sterling, CO 80751. Contact Human Resources at 970-521-6661, or e-mail request to: HumanResources@njc.edu or on the website at: http://www.njc.edu/Human-Resources. Faxed applications accepted at 970-522-4945.

Application files not containing the above documentation will not be forwarded to the Selection Committee.

*** * * * * * * * * * * * * * * * ****

NOTICE TO ALL APPLICANTS: *Northeastern Junior College is committed to diversity in its people and programs. The College is an equal opportunity educational institution and will not discriminate on the basis of race, color, religion, national origin, age, disability, sex, sexual orientation, or veteran status in its activities, programs or employment practices. If you believe that any of the factors above have entered into the consideration of your application for employment, please contact the Northeastern Junior College Director of Human Resources at (970) 521-6730 or e-mail tammy.kallsen@njc.edu.*

It is Northeastern Junior College's procedure to conduct pre-employment background checks on all employment finalists to determine or verify background information, including criminal history, references from previous employment, qualifications, and, when applicable, driving history and credit check. Employment offers are contingent upon receiving a satisfactory report.

If you are covered by the Address Confidentiality Program, CRS 24-21-201 through 24-21-214, please notify the HR Office listed on this announcement so that you are provided the appropriate time extension for notifications provided by U.S. mail. The extension allowed under this program applies only to U.S. mail notifications that include a deadline of 10 days or less.

All materials received become the property of Northeastern Junior College and will not be returned. The State of Colorado must comply with the Immigration Reform and Control Act/1986. If hired, you will be required to provide documents to show your identity and authorization to work. This law applies to all persons hired. Colorado fiscal rules require all new employees to be on direct deposit.

For information regarding the security of Northeastern Junior College, including crime statistics for the Northeastern Junior College campus and surrounding area, please see the Crime Statistics at http://www.njc.edu/Publications. For a hard copy report please contact 970-521-6657.

IMPORTANT NOTE:
Travel and/or relocations expenses are the responsibility of the candidate and are not reimbursed by the College.

*** * * * * * * * * * * * * * * * ****

College/Community Profile:
Northeastern Junior College, one of 13 member-colleges of the Community Colleges of Colorado, lies in the rural northeastern Colorado town of Sterling. The community of approximately 13,000 residents enjoys easy access to Denver, the Rocky Mountains and the western-agricultural lifestyle. Northeastern Junior College enrolls approximately 1,000 full-time and 2,500 part-time students through 90 majors in associate degree and certificate programs. As a residential campus with six halls accommodating 500+ students, the college attracts students from throughout Colorado, many states and several foreign countries. Approximately 50 full-time and 25 part-time faculty comprise the teaching staff.

***NJC Mission**:*
"Northeastern Junior College is a comprehensive two-year institution that is committed to providing excellence in learning, training, and service. We strive to produce skilled and knowledgeable students who transfer successfully and enter the workforce productively. We strive to enrich the quality of lives through affordable and accessible learning opportunities."

member of
COMMUNITY COLLEGES OF
COLORADO