

FOLLOW THIS EASY CHECKLIST TO COMPLETE YOUR ADMISSION FILE

ADMISSIONS

#1 Complete your FREE application at www.njc.edu/Apply-For-Free

Here are some things you will need to know before you start your application:

- Dates of continuous physical presence in Colorado and dates of any extended absences from Colorado
- The last two years Colorado income taxes were filed by your parents or guardian
- Current driver's license or identification card
- The last two years of Colorado motor vehicle registration
- Dates of employment in Colorado
- Date of voter registration

REGISTRATION

#2 Official High School Transcripts

Northeastern requires official high school student transcripts through your 7th semester of high school. This helps us determine what scholarships you may be eligible for.

When you graduate, please send us proof of your final grades and graduation.

If you have taken college classes anywhere prior to Northeastern, have your official transcript mailed directly from your college

#3 ACT/SAT Scores

You can request that the testing agency send your results directly to us, show that your ACT/SAT score is recorded on your high school transcripts, or provide the official documentation of your test scores.

#4 Accuplacer Testing

If you answer YES to either of these questions, you will need to schedule an appointment to take the Accuplacer test.

- Was your ACT score **below 23 in Math, 18 in English or 17 in Reading?**
- Was your SAT score **below 590 in Math, 470 in English, or 470 in Reading?**
- Has it been 5+ years since you have taken the ACT test or have you never taken it?

Contact our Testing Center at 970-521-6663 to see what scores your degree requires and to schedule your Accuplacer

HOUSING

#5 Contract

Complete the Housing Contract at www.njc.edu/housing so we can match you up with your new best friend!

Priority deadline is February 1st. Contract, deposit, and immunizations all need to be turned in before a room is reserved.

#6 Deposit

Pay \$150 housing deposit—have your student number ready.

- To pay via credit card, please call 970-521-6728
- To pay via check please mail to Northeastern Residence Life, 100 College Ave, Sterling, CO 80751

#7 Immunization Records

The immunization form is required for all students to ensure everyone on campus stays happy and healthy during their time at Northeastern. Contact your physician's office or your high school records office for a copy of your records.

Required—Proof of two MMR (Measles, Mumps & Rubella)

Required—Proof of Meningococcal immunization or the waiver form

ADMISSION: COMPLETE
970-521-7000 OR ADMISSIONS@NJC.EDU