

Dear Club Sponsors,

The ASG Officer Team is excited for the 2008-2009 school year! This year is new beginning to unimaginable limits. As your newly elected 2<sup>nd</sup> Vice President, I would like to encourage you and your students to be involved as much as possible to make this year one that will never be forgotten.

Just for a reminder on the following items. As stated in ASNJC Constitution and Campus Activities Board By-Laws:

**Article X Section A:** All chartered clubs or organizations shall submit a Charter Update form containing their updated constitution, dues, and list of club officers, on-campus sponsor, and members four weeks from the first CAB meeting.

**Section B:** Clubs or organizations shall establish a written constitution and by-laws that is not in violation of current Constitution of ASNJC. The constitution and by-laws shall be submitted for approval to the ASG officers before CAB and Senate can take any chartering action.

**In this section of the Constitution the point 1-4 below article B need to be completed on a Constitutional Analysis Report Form.**

If your club has been inactive or have withdrawn themselves for two years or more you can be reinstated according to **Sections C and D**. I strongly encourage you to advertise your club and make this an opportunity for the students to grow and learn from.

Membership is an essential part to any club. According to **Article II Section A:** Each duly chartered club and organization shall have the power to choose one voting representative and alternate on the Campus Activities Board.

Probation and Suspension of a club is clearly addressed in **Articles VII and VIII**. The issue of probation and suspension polices are mainly centered on absences. For probation any club absent from two consecutive meetings within any period or three cumulative in any semester. If your club is placed on probation we will send you a letter of notification concerning your clubs status. As far as suspension is concerned a key point commonly misunderstood is any club that is absent for three consecutive CAB meetings in any period or four cumulative CAB meetings within a semester.

We realize that in previous years the ASG Officer Team has been lenient on these issues; however this year is going to be different. The officer team will strictly enforce the attendance policy and the consequences that follow. Currently all clubs are starting on a fresh start and all are in good standing.

Meetings for the 2008-2009 school year will be held weekly on Mondays, starting September 8, 2008 at 6:30 pm in HSC 219. I am excited to see the new ideas and projects in store for the upcoming year! If you have any questions please feel free to contact me.

Thank you

Natalia Bucher  
2008-2009 ASG 2<sup>nd</sup> Vice President Ext: 6628