



Position Announcement: Nursing Educator

Position Description:

Northeastern Junior College in Sterling, Colorado invites qualified persons to apply for the position of Nursing Educator. The successful candidate will be responsible for providing instruction to students pursuing a Certificate in Practical Nursing and/or Associate Degree in Nursing. S/he will be required to instruct theory and laboratory courses and supervise students in the clinical setting. Additional duties will include recruiting and advising students and serving on college committees as requested.

For questions regarding the position, contact Julie Brower, Director of Nursing Programs, at 970-521-6707 or e-mail to: julie.brower@njc.edu. For more information about NJC, see the college's web site at: www.njc.edu.

Expectations:

- **Facilitation** of a learning-centered classroom and out-of-classroom activities; real-life applications of learning and mentoring of students.
- **Service** to students through student activities sponsorship and teamwork with peers in college activities, planning and committee responsibilities.
- **Positive attitude** through dedication to NJC mission and values; willingness to accept and promote change; open-minded fairness and consideration of multiple perspectives; willingness to take risks, work hard, accept responsibility for personal/professional growth, lead and follow well, accept criticism, handle conflict, and motivate others.
- **Commitment** to cooperation, consensus building, collaboration, effective goal-setting and evaluation.
- **Participation** in community organizations and activities.

Qualifications:

- Master's degree in Nursing from an accredited college or university required. Applicants with only a Bachelor's Degree in Nursing are encouraged to apply and may be considered.
- Current Colorado R.N. license required.
- Must have or be able to obtain a Colorado Career & Tech Credential.
- Two years recent clinical nursing experience required.
- Prior teaching experience preferred.

Contract Specifics:

This is a 163-day full-time faculty appointment with 24 additional days during summer semester. Employment to begin as soon as candidate identified. Salary range \$54,500 - \$58,200 commensurate with education and experience. Bonus and/or relocation assistance may be available. Competitive fringe benefit package available through the State Board for Community Colleges and Occupational Education (SBCCOE).

Application:

Review of complete application packets to begin as received. Position will remain open until filled. Complete application packet to consist of:

- Cover letter specifically addressing qualifications and committing to expectations
- Completed NJC application form

- College transcripts from an accredited college or university (unofficial copies acceptable during application process) and copy of RN license;
- Complete résumé
- Three current letters of reference
- Release Authorization (for background check)

Interviewed candidate will be required to prepare and deliver an actual classroom learning experience/lecture before the selection committee. The teaching experience should be 30 minutes in length and will be videotaped. A topic will be given to candidates at the time the interviews are scheduled.

Request application from and submit completed application materials to: Human Resources Office, Northeastern Junior College, 100 College Avenue, Sterling, CO 80751. Contact Human Resources at 970-521-6730, or e-mail request to: tammy.kallsen@njc.edu. Faxed applications accepted at 970-521-6678. Application files not containing the above documentation will not be forwarded to the Selection Committee.

NOTICE TO ALL APPLICANTS: *Northeastern Junior College is committed to diversity in its people and programs. The College is an equal opportunity educational institution and will not discriminate on the basis of race, color, national origin, age, disability, sex, sexual orientation, or veteran status in its activities, programs or employment practices. If you believe that any of the factors above have entered into the consideration of your application for employment, please contact the Northeastern Junior College Director of Human Resources at (970) 521-6661 or e-mail to renee.johnson@njc.edu.*

It is Northeastern Junior College's procedure to conduct pre-employment background checks on all employment finalists to determine or verify background information, including criminal history, references from previous employment, qualifications, and, when applicable, driving history. Employment offers are contingent upon receiving a satisfactory report.

If you are covered by the Address Confidentiality Program, CRS 24-21-201 through 24-21-214, please notify the HR Office listed on this announcement so that you are provided the appropriate time extension for notifications provided by U.S. mail. The extension allowed under this program applies only to U.S. mail notifications that include a deadline of 10 days or less.

All materials received become the property of Northeastern Junior College and will not be returned. The State of Colorado must comply with the Immigration Reform and Control Act/1986. If hired, you will be required to provide documents to show your identity and authorization to work. This law applies to all persons hired. Colorado fiscal rules require all new employees to be on direct deposit.

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College/Community Profile:

Northeastern Junior College, one of 13 member-colleges of the Community Colleges of Colorado, lies in the rural northeastern Colorado town of Sterling. The community of approximately 13,000 residents enjoys easy access to Denver, the Rocky Mountains and the western-agricultural lifestyle. Northeastern Junior College enrolls approximately 1,000 full-time and 2,500 part-time students through 90 majors in associate degree and certificate programs. As a residential campus with five halls accommodating 450+ students, the college attracts students from throughout Colorado, many states and several foreign countries. Approximately 55 full-time and 25 part-time faculty comprise the teaching staff.

NJC Mission:

"Northeastern Junior College is a comprehensive two-year institution that is committed to providing excellence in learning, training, and service. We strive to produce skilled and knowledgeable students who transfer successfully and enter the workforce productively. We strive to enrich the quality of lives through affordable and accessible learning opportunities."





RELEASE AUTHORIZATION

In connection with my application for employment, I understand that a consumer report may be requested and may include information as to my character, work habits, credit, academic-credential verification, job performance, experience and reason for termination. Further I understand that you may be requesting information concerning my motor vehicle operations history and criminal history from various private and public sources along with other public records available.

I HEREBY AUTHORIZE AND RELEASE FROM ALL LIABILITY, WITHOUT RESERVATION, NORTHEASTERN JUNIOR COLLEGE, PREMIER INFORMATION ACCESS SYSTEMS, AND ANY LAW ENFORCEMENT AGENCY, ADMINISTRATION, STATE/FEDERAL AGENCY, INSTITUTION, INFORMATION SERVICE BUREAU, EMPLOYER, EMPLOYEE, INSURANCE COMPANY OR PERSON GATHERING OR FURNISHING THE ABOVE-MENTIONED INFORMATION.

I further acknowledge that a telephone facsimile (FAX) or photographic copy of this release will be valid as the original. According to the Fair Credit Reporting Act, I am entitled to know if employment will be and is ultimately denied because of information obtained by my prospective employer from a consumer-reporting agency. If so, I will be advised by this employer and be given the name of the agency or source of this information.

Print Name: _____
First Middle Last

Today's Date: _____ Social Security Number: ____/____/____

Date of Birth: _____ (Used for criminal and driving records. The age discrimination act in the employment act of 1967 prohibits discrimination in employment based on age).
Month/Day/Year

List states of residence for last seven (7) years: _____

Applicant's Signature: _____

Northeastern Junior College, 100 College Ave., Sterling, CO 80751, Fax: 970-521-6678

