



Admissions Office
100 College Ave
Sterling, CO 80751 USA

Greetings from NJC! This packet has been created to help you put together all the required documents needed for admission to our school. Below is the list of documents that are required to gain admission to NJC, and in order for us to be able to issue you an I-20 form. Once the Admissions Office has received and approved the required documents, international students may then be admitted to begin their studies with NJC. If you have additional questions or need further information, please contact Sarah Robinson at sarah.stone-robinson@njc.edu or Adam Kunkel at adam.kunkel@njc.edu or by calling 970-521-7000.

International Student File Check List

- ____ International application (attached)
- ____ International Student Financial Statement (attached)
- ____ Official copy of your English proficiency test results (TOEFL, IELTS, etc) -
- ____ Copy of passport or other documentation proving current citizenship
- ____ Certified Financial Statement from the bank of source proving funds
- ____ Copies of any and all scholarship and/or award letters (i.e., government awards, special scholarships from your home county)
- ____ Translated High School equivalent transcripts
- ____ College Transcripts (if applicable), translated
- ____ Immunization Records (i.e. proof of two measles, mumps, and rubella (MMR) shots, and a meningococcal shot)
- ____ Tuition Deposit, \$500.00 applied to your first semester's expenses

____ *Housing Application	
____ *Housing Contract	
____ *Housing Deposit	*These items may be submitted later and are not required to gain admission.

Note: If you are receiving athletic money, the coach must supply a copy of your fully signed letter of intent to verify funds.



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Application for International Student Admission 2018-2019

(This application is required for all F1 visa-seeking students.)

Select term: ___ Fall ___ Spring ___ Summer Year 20___

Your full legal name: _____		
FamilyName	FirstName	Middle Name
Given Family Surname: _____		
*City and Country of Birth: _____		*Date of Birth: _____
	Month	Day
*Current Country of Citizenship: _____		
Date planning to begin studies at NJC: _____		

Permanent Mailing Address: _____ _____ _____	Telephone Number (Include Country Code): _____ Email: _____
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Name of Parent or Guardian: _____		
FamilyName	FirstName	Middle Name
Permanent Mailing Address: _____ _____ _____	Telephone Number (Include Country Code): _____	

In case of an emergency Notify: _____	Relationship: _____
Telephone Number (Including Country Code): _____	

**For items marked with this symbol, along with the completion of this form you must also supply certified copies of documents to support your answers, as we must be able to prove the accuracy of your responses.*

High School or Secondary School Attended

One official transcript bearing the official seal of the issuing institution must be sent directly by the institution to the Admissions Office.
If official transcripts will be submitted by institution in the original language (other than English), an English translated copy must also be submitted.

Name of School	City/Country	Dates of Attendance Month/Year to Month/Year	Graduated If yes, Month/Year
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Colleges or Universities Attended

One official transcript bearing the official seal of the issuing institution must be sent directly by the institution to the Admissions Office.
If official transcripts will be submitted by institution in the original language (other than English), an English translated copy must also be submitted.

Name of School	City/Country	Dates of Attendance Month/Year to Month/Year	Graduated If yes, Month/Year
_____	_____	_____	_____
_____	_____	_____	_____

Program of Study (Major) at NJC: _____

Have you ever been dismissed from any of the schools listed? Yes No

If yes, explain: _____

Have you ever been convicted of a crime, other than traffic violations? Yes No

If yes, explain: _____

Date of TOEFL Exam: _____ Native Language: _____

An official copy of your test scores must be sent to the Admissions Office unless graduating from a high school where English is the primary language. A score of 475 on the written version or a score of 52 on the computer version is required to be admitted to NJC.

Form of TOEFL taken: Written Computer Based

I hereby certify that to the best of my knowledge the information furnished on these pages is true and complete. I understand that if it is found to be otherwise, it is sufficient cause for rejection or dismissal. I understand that I must physically check in with the Admissions and Records Office upon arrival and at least once per subsequent term.

Signature

Date

International Student Financial Requirements and Statement

Applicants from other countries are expected to be able to pay for all of their expenses for their entire course of study, as financial aid is not available to international students (with the exception of Athletic Scholarships). Below is an outline of anticipated expenses for an international student living in campus residence halls for one year.

Estimated Expenses	Fall and Spring Semesters
Tuition and general fees (based on 30 credits per year)	\$ 8,051.00
Housing, living, personal expenses	\$ 6,860.00
Books and Supplies	\$ 1,700.00
TOTAL	\$16,611.00

In the table below, list your available sources of financial support and demonstrate how you plan to meet NJC's financial requirements and costs as determined by the above student budget. The total sum of your sources of support should equal the 2018-19 total cost of attendance. The Student Budget is subject to change prior to fall 2019 enrollment since student fees are set at the end of spring semester.

Source of Support	Amount available for educational expenses
Personal, family, or sponsor's funds: <i>(Bank affidavit confirming funds required)</i>	\$ _____
Scholarship from: _____ _____ <i>(Include only scholarship(s) already assured. Letter(s) of award must be included with documentation.)</i>	\$ _____
TOTAL: <i>(Amount should equal or be greater than \$16,611.)</i>	\$ _____

I, _____, certify that the total amount of money I have available for my first academic year of study at Northeastern Junior College is \$ _____. Further, I certify that the information provided above is correct and complete.

Signature

Date