LEADERSHIP TEAM MEETING

Thursday, December 13, 2012 3:00 p.m. President's Office

MINUTES

Members Present: Chelsea Blumenshine, Stanton Gartin, Marci Henry, Tammy Kallsen, Tyler Kelsch, Gail LaForce, Jay Lee, Andy Long, Larry Pollart, Shawn Rose and Steve Smith.

Member Absent: Barbara Baker

• Presidents' Council Notes – Jay

- The Presidents had a discussion about fundraising and the importance of Presidents and Foundation Directors to get out into the community and spread the word about their colleges.
- The Presidents discussed Amendment 64 the Marijuana Bill that recently passed. Steve Smith reminded everyone that it is against policies for students and staff to possess and/or use marijuana on campus including the parking lots and residence halls.
- The Presidents discussed whether or not a college is obligated to report a crime that has happened off campus (such as a student telling a teacher that they were assaulted off campus).
 The answer is yes, it is the college's duty to report the crime.
- Amendment S was discussed. This Amendment will change the selection and hiring process for Classified Staff. It will also alter the merit pay, bumping process and hiring of temps of Classified Staff.
- Ad Astra gave a presentation to the Presidents about class scheduling. Red Rocks Community College currently utilizes this for their class scheduling.
- Discussion took place about the faculty evaluation procedures.

• SBCCOE Debrief – Jay

The State Board discussed the proposed plan to create a two year Honor's College in the Denver area. This proposed college would become the 14th Colorado Community College in the system. This college would be mainly grant funded. It will be transfer focused for traditional, first generation college students. Enrollment would be held at a low limit. It would be a high tech college that would have high goals for its students. It would involve leadership skills for these students.

• CCCS Performance Incentive Funding – Jay

o NJC will be seeking \$100,000 from the Colorado Community College System's (CCCS) initiative funding. The funding is one-time funds to support investment in initiatives related to one of the defined SBCCOE performance priorities including graduation, retention, transfer, remediation, enrollment diversity and closing the attainment gap. The college had to submit a request to CCCS asking to use this money to help with the college's wireless connectivity. However, NJC was informed their request was not sufficient to justify the use that money for a wireless campus. NJC will modify their request and will re-submit a new request. The new request will be for funding for a Summer Remedial Bridge Program. This program will be held during the summer for incoming freshmen. The program would pay for tuition and books for students. This funding could also be used for classroom technology upgrades.

o The modified request must be sent to the System Office by December 15, 2012.

• Where Our Students Come From and Recruitment Efforts – Jay

- o Andy Long recently provided information from by Derek Herbert to the President's Cabinet showing where our current student population comes from. Jay hopes to use this information to look at NJC's recruiting efforts and if our efforts are in the right areas or if we need to refocus the recruiting efforts to other areas. Jay commented that Noel-Levitz will be on campus in January and they will be taking a look at NJC's recruiting efforts as well and hopefully they can provide some feedback and direction to NJC concerning recruiting.
- O Jay recently sent a list out of 315 students who are currently enrolled in fall semester but who have not yet registered for spring semester to all advisors. He asked each advisor to reach out to the students on their list and ask them about their plans for the spring semester. It was decided that next year this list will be sent out earlier to advisors, around November 15th. This will allow advisors more time to contact their students. The list will also be updated weekly next year and re-sent out to advisors weekly as well.

• Good of the Order/Rumor Control

- o Larry reported that the Artificial Insemination Class will be held December 14th 17th.
- Marci reported that 26 youth basketball teams will be on campus this Saturday and Sunday.
 They are girls and boys 4th through 8th grade.
- o The group discussed whether or not Thursdays at 3:00 pm will be a good time for the Leadership Team Meetings during the spring semester.