LEADERSHIP TEAM MEETING

Tuesday, February 26, 2013
3:15 p.m.
President's Office

MINUTES

Members Present: Barbara Baker, Chelsea Blumenshine, Stanton Gartin, Tammy Kallsen, Tyler Kelsch, Gail LaForce, Jay Lee, Larry Pollart, Shawn Rose and Steve Smith.

Members Absent: Marci Henry and Andy Long.

Guest Present: Janae Urrutia

- **NJC Web Pages** – *Steve*
  - Steve and David McNabb were recently browsing the NJC web pages, particularly the residence life web pages. David asked if instead of pictures of buildings if there could be something more interactive like pictures and video of students in the residence halls.
  - The Leadership Team discussed the process of changing information on web pages. All postings must currently go through Janae Urrutia because of license issues. Also, we want to maintain a consistent look on all our web pages. The web pages are geared toward prospective students.
  - Steve also expressed his concern that some information on our web pages is out of date and old. The Leadership Team discussed whose responsibility it is to look over the web pages and keep the information current and up to date. It is everyone's responsibility; however it is hard for everyone to find time to do this task. Everyone needs to be vigilant on their area's content on the web pages and keep the information current and up to date.
  - Stanton commented that at the one of the next Learning Services Meetings, he will hold it in a computer lab so that all the department chairs can take 20 minutes to browse through their area's web pages and look for old and outdated things.

- **Budget Update** – *Jay*
  - The President's Cabinet met this week for a Budget Retreat to go over next year's budget.
  - They have decided to build next year's budget on anticipating a 2% decrease in enrollment from this year's enrollment numbers.
  - This year to date we have $1 million more expenses than collected revenue.
  - Mandates for FY 14 includes raises for Classified Staff, Exempt Staff and Faculty. Also, Jay has promised to lower faculty workloads from 31 credits to 30 credits. There will be expenses with coaching assignments and tuition discounts for athletes.
  - New dollar needs include personnel additions and operating expenses such as buying a new bus to replace the oldest bus.

- **Advisory Council Membership** – *Jay*
  - Darrel Mertens has served two consecutive four year terms so he will be finished on the Advisory Council this June 30, 2013. A replacement will need to be found for him on the Advisory Council. If anyone has a suggestion of who they think would a good fit for the Advisory Council please let Jay know.

- Rich O'Connell and David Foy will have finished their first term June 30, 2013. Jay will ask them to serve a second term.

- **Asset Bill** – *Andy*
  - Jay is anticipating that the ASSET Bill will pass in the legislature this year.
  - Colorado ASSET would allow undocumented students to pay in-state tuition provided they can meet the following criteria:
    - The student must attend a Colorado public or private high school for a minimum of 3 years.
    - The student must graduate from a public or private high school in Colorado or obtain a general equivalency diploma (GED) in Colorado.
    - The student must apply and be admitted to a Colorado institution of higher education.
  - Colorado ASSET would allow all qualified high school graduates to attend a Colorado college or university at the in-state tuition rate.
  - The Leadership Team discussed whether or not these students will be able to receive the Hope or Vision Scholarships from NJC.
  - The Leadership Team will continue discussion on this bill as it moves its way through the legislature.

- **Next Leadership Team Meeting** – *Tuesday, March 19th – 3:15 p.m.*
  - **We will not meet March 5th or 12th.*