LEADERSHIP TEAM MEETING
Tuesday, March 4th, 2014
9:00 a.m.
President's Office

MINUTES

Members Present: Angela Anderson, Stanton Gartin, Sianna Gomez, Connie Henderson, Marci Henry, Tyler Kelsch, Gail LaForce, Jay Lee and Shawn Rose.

Members Absent: Barbara Baker, Tyler Kelsch and Steve Smith.

- **Enrollment** – *Jay*
  - **CCCS Report**
    - Head Count as of 2/26/2014 was down 134. Down 7.27%.
    - FTE as of 2/26/2014 was 1.54. Down .26%.
    - Only three schools are showing positive numbers.
  - **Report from Derek Herbert**
    - Head Count as of 3/3/2014 was down 6.10%.
    - FTE as of 3/3/2014 was up .24%.

- **Hope & Vision Scholarships** – *Jay*
  - **Fall 2013 – Hope Scholarships** – 71 students received, total was $63,779.50. That is less than 4% of our student population. On the average, $898.30 per student.
  - **Fall 2013 – Vision Scholarships** – 49 students received, total was $41,311.50. That is less than 2.8% of our student population. On the average, $843.09 per student.
  - Students who are Pell eligible do not receive the Hope or Vision Scholarships.
  - Vision Scholarships are for students who are outside of the five county area.
  - Hope Scholarships are funded through the Foundation. Vision Scholarships come from general fund money.
  - Jay asked the Leadership Team to consider redefining the Hope and Vision Scholarships to potentially allow it to be used for an iPad related scholarship. Several ideas were suggested.
  - Jay is proposing that the roll out/effective date of becoming an iPad College be pushed back to Fall 2015. Jay said that perhaps some programs such as Auto Tech, Diesel Tech, Cosmetology, etc. could roll out iPad use this fall semester.
  - Many questions related to the iPad initiative still need answered. Stanton brought up iPads and part-time students. Also, he mentioned that some students only stay at NJC for one year because they have so many concurrent enrollment credits upon entering NJC. He asked if NJC could offer its own insurance to students and not go through AppleCare.

- **Presidential Hardship Scholarships** – *Jay*
  - The President is allowed to award up to five Presidential Hardship Scholarships each year. This scholarship is based on the financial need of the student. Many times the request letters will come from high school counselors asking on behalf of a student because of financial hardship on the student and/or student's family. The President can award tuition, room and board and/or meal plan assistance for these students. The funding for these scholarships comes from the general fund. Jay agreed that he may have too much discretionary authority with this

scholarship and that others could be involved to assure that the scholarships are awarded in an unbiased manner. Jay will visit with Steve Smith to develop plans related to these scholarships.

- **Bohlen Report** – *Jay*
  - During the summer of 2013, Dr. Nancy McCallin, President of the Colorado Community College System retained Dr. Charles H. Bohlen to serve as a consultant to lead an initiative to review the sustainability of Colorado's six rural community colleges and develop recommendations that could lead to greater long term sustainability. The report is the culmination of visits to each college and a review of materials and data from each college. An individual report was also prepared for each of the colleges.
  - The reports were given to the Leadership Team members. Jay asked that each member read the reports and they will be discussed at the next Leadership Team Meeting.

- **Wind Tech Tuition Differential** – *Stanton*
  - Stanton is proposing that NJC request permission from the State Board for differential tuition for the WTG (Wind Turbine Generation) courses starting with the Fall 2014 semester. The additional revenue will be used to supplement the Wind Tech salary. With the ending of the CBJT and TAA grants that have paid this salary, Stanton believes this is the only alternative we have to somewhat reduce the impact of moving this salary over to the general fund. He is proposing that we charge the same differential tuition rate as is assessed to the nursing courses. That is currently:
    - $174.15 (resident after COF)
    - $233.95 (WUE & BSI $278.10-$44.15)
    - $292.15 (Non-resident, non-WUE, non-BS)
  - Stanton commented that he understands this has the potential to negatively impact enrollment.

- **Administrator Evaluations – Short Version** – *Jay*
  - Jay would like to conduct administrator evaluations again this year. This year will be a shorter version of the survey. It will be completed on the President, Vice Presidents, Directors and Department Chairs. The Leadership Team gave a few suggestions on changing the document. Jay will make the changes and bring the revised version back to the next Leadership Team Meeting.

- **Good of the Order/Rumor Control**
  - Gail commented that over half of the tables have been sold for the Foundation's Benefit coming up on March 22nd.
  - Sianna told the group that the special election for ASG 2nd Vice President is taking place today. There were three candidates for the position. Elections for next year's officers will take place in April.
  - Connie informed everyone that a Faculty Senate Meeting took place last Friday. The group has decided to send a Survey Monkey to all advisees asking them to evaluate their advisor. Since faculty took on the charge of improving advising this year, they would like to know how their efforts have paid off. She also commented that the group is revising the Student Evaluation instrument that is given out to students to evaluate instructors with. Jay asked Connie to share these instruments with the Leadership Team. The Faculty Senate also discussed the proposed Adjunct Faculty of the Year Award that they would like to start. The criteria for this award are still being worked out.

- Marci noted that they are on day nine of events in the Event Center. The Region IX Men's Basketball tournament will be going on through Wednesday. Tonight's games are at 6:00 pm and 8:00 pm. Wednesday night's game was scheduled for 7:00 pm but the time might be moved up. Thursday the Event Center has a break before it begins High School tournaments on Friday and Saturday.

- **Next Leadership Team Meeting** – *Tuesday, March 25th*
  - We will not have a Leadership Team Meeting on March 11th – Jay will be at a Presidents' Council Meeting in Denver that day.
  - We will not have a Leadership Team Meeting on March 18th – Jay and others will be involved in the iPad Core Institute. Also this is Spring Break Week.