

NORTHEASTERN JUNIOR COLLEGE ADVISORY COUNCIL

MINUTES

The regular meeting of the NJC Advisory Council was held Thursday, September 27, 2012 in Hays Student Center Room #230.

Members Present: Mr. Darrel Mertens

Mr. John Chapdelaine

Mr. David Foy

Ms. Darcy Garretson

Ms. Carol Keil

Mr. Rich O'Connell

Others Present: Jay Lee, Stanton Gartin, David McNabb, Tammy Kallsen, Andy Long, Gail LaForce, Shawn Rose, Chelsy Certain, Mike Anderson, Kristie Binder, Tyler Kelsch, Heather Brungardt, Tabitha Foster, Marci Henry, Brian Cullen, Taya McAdow, Hayden Segelke, Jonathan Lichtenwalner, Drew Eichenser and the Journal Advocate.

- I. Darrel Mertens, Chair, called the meeting to order at 1:30 p.m. Darrel welcomed the group back from the summer break.
- II. The agenda for the September 27, 2012 Advisory Council Meeting was approved as presented. Rich O'Connell made the motion to approve the agenda and David Foy seconded the motion.
- III. The minutes of the April 19, 2012 Advisory Council Meeting were approved as presented. Darcy Garretson made the motion to approve the minutes and David Foy seconded the motion.
- IV. ACTION ITEM: Election of Advisory Council Officers for 2012-2013.
 - Darrel Mertens will serve as the Chair for the 2012-2013 school year.
 - Darcy Garretson will serve as the Vice-Chair for the 2012-2013 school year.
- V. NEW FACULTY/STAFF INTRODUCTIONS
 - Tyler Kelsch Vice President of Administrative Services
 - Supervisor = Jay Lee
 - Kristine Binder Accounting Technician II
 - Supervisor = Judy McFadden, introduced by Tyler Kelsch

- Heather Brungardt Director of Bookstore Services
 - Supervisor = Tyler Kelsch
- Tabitha Foster Extended Studies Coordinator/Head Softball Coach
 - Supervisor = Ronda Bowey/Marci Henry
- Kimberly Charles Transition Specialist (not present)
 - Supervisor = Misti Lauer (not present)
- Vince Galdi Residence Hall Director East (not present)
 - Supervisor = David McNabb
- Darvis Hurst Grounds & Nursery I (not present)
 - Supervisor = Lyle Rose (not present)
- Judy McFadden Controller (not present)
 - Supervisor = Tyler Kelsch
- Benjamin Reichert Residence Hall Director West (not present)
 - Supervisor = David McNabb
- Pamela Serrato Custodian I (not present)
 - Supervisor = Geneva Skeels (not present)
- Joseph Campo Assistant Residence Hall Director (not present)
 - o Supervisor = David McNabb
- Karen Tang Assistant Residence Hall Director (not present)
 - o Supervisor = David McNabb

VI. CELEBRATING SUCCESS

A. STUDENT SUCCESS

- Drew Eichenser
 - Drew comes to NJC from Aurora, Colorado. Drew is a sophomore student in the NJC Fire Academy. Drew spent his summer in Sterling taking summer classes, being a volunteer firefighter and helping coach girls' tee ball. Drew is currently a resident assistant in Blue Spruce Hall. Drew has also volunteered and wore the Plainsman Pete mascot several times.

Hayden Segelke

• Hayden Segelke was a top performer in the Central Rocky Mountain Region of the National Intercollegiate Rodeo Association. A well-known competitor from Snyder, Colorado, she captured the Women's All-around Champion title for the region and was also named the Rookie of the Year. Her homegrown and raised horse, HPQ Smokin' Rascal was also chosen the Horse of the Year for the Region. She went on to the National Finals Rodeo held in Casper, WY in early June and after doing well in barrel and goat tying competition, captured the National All Around Cowgirl title. Segelke, a freshman from a very prominent rodeo family in northeastern Colorado, was considered one of the most sought after high school recruits last year. She chose Northeastern, primarily to be close to home and because she wanted good collegiate coaching.

B. FACULTY/STAFF SUCCESS

Brian Cullen & Taya McAdow

Brian Cullen and Taya McAdow have created a very successful rodeo program
over the years. Their students are very successful in school with high GPA's.
Brian and Taya make sure the students know that they are students first and then
rodeo team members second. Brian was a state high school champion calf roper,
a member of a national college rodeo association and is an 8 year card holder in
the PRCA. Brian brings a level of intensity and high energy to the rodeo program.
Taya was raised in rodeo and loves the sport. She was a college rodeo
competitor herself in the breakaway roping. She still competes in the CPRA, WRA
and the USTRC.

Ronda Monheiser & Brenda Zink

Once again the Sterling Journal Advocate held its Reader's Choice Award Competition in 2012. Newspaper readers were asked to nominate or name what they consider to be the best in Sterling. The best of people, products and services, the best places, best foods and best entertainment. For college faculty, NJC's Brenda Zink (Biology Professor/Math-Science Department Chair) and Ronda Monheiser (Business Professor) once again received the most votes, second year running! These two individuals were among the many recognized during a special winners celebration held on Tuesday, September 25th at the Riverview Golf Course. They each receive a plaque from the Journal-Advocate.

VII. ITEM: Higher One Grant – Andy Long

NJC received a \$2,200 Higher One grant to help promote financial literacy to the students. Higher One is the company that manages the debit cards NJC uses for refunds to students. Any student that gets a financial aid refund, that money goes automatically on this debit card. During orientation this fall, all NJC students living on campus took a personal financial literacy test and they will take it again at the end of the semester to see what kind of impact was made. There will be a variety of financial literacy activities throughout the semester. Students will spend time going through financial modules online at eduationcents.org, a website created by CollegeInvest. The website offers different courses on money management, spending, investing, saving, credit, taxes and identity theft. Later this month, students will play Awesome Island, a personal finance game. In November, NJC will have a Money Smart Week, with different speakers visiting campus and talking to the students about personal finances. For every activity that a student participates in, they will get a ticket to be entered into a drawing for prizes such as an iPad, which will be purchased with money from the grant. NJC is also creating a new club, Personal Finance Ambassadors, which consists of five students that will head up the activities. Last month the students visited the Federal Reserve Bank of Kansas City, in Denver.

VIII. PRESIDENT'S REPORT – Jay Lee

• Enrollment – The last weekly report released by CCCS (Colorado Community College System) shows NJC's fall enrollment is down 11.5%, or 81 FTE (full time equivalent) students, compared to last year at this time. NJC's summer enrollment was down 6 FTE as well. This

will have a negative impact on next year's budget since CCCS averages out the enrollment over a two-year period, then makes adjustments to each colleges' allocations. NJC is looking at anywhere from \$600,000 to \$800,000 in lost revenue this year. The college built this year's budget anticipating only a 4% decrease in enrollment. We have to do everything we can to retain students and find more students in the spring. However, spring is always more difficult because we tend to lose students from fall to spring. With this enrollment drop NJC has already taken steps to create more efficiency in the classes they offer. Classes with low enrollments were cancelled. Also, fewer part-time and overtime requests were granted this fall. This will be continued in the spring. Also, NJC will try to save money by looking at supply budgets, equipment purchases, etc. Jay pointed out that NJC is in better shape than most schools because our reserve is better than it has been in the past. Jay commented that over the last few years NJC has been one of the few colleges that received increases in their allocation because our enrollment was up. Jay and the admissions and recruiting staff recently conducted a phone survey, calling about 700 people who were admitted to the college but had not enrolled. When asked why they chose not to come to NJC, most responded that they wanted to stay closer to home and also that they just couldn't afford to go to college. To help enrollment, NJC is looking at adding a new program. They are currently doing research about what they program should be.

- Campus Beautification Walk The NJC Beautification Project Grand Opening and First Autumn Campus Botanical Walk was held the morning of Tuesday, September 18th. Jay thanked Gail for her hard work of arranging this event. Jay commented that it was a great success and that everything went very smoothly and that the Colorado Garden Show representatives that were on campus for the event were very pleased.
- Title III Jay informed the group that NJC did not receive funding from the first cycle for the Title III Grant that it applied for. Hopefully when the grant does a funding down cycle and they look at the next scores, NJC will fall into that category and receive funding then. The grant would have helped establish wireless technology on campus and would help improve our remedial education program. Concerning remedial education, Jay said that CCCS has a taskforce that will soon be giving recommendations on how to deal with remedial education. Jay said that we will continue to look for opportunities and funding especially for the wireless part. He noted that NJC's IT Director has found some equipment that we could possibly get for free from other CCCS colleges that are transitioning to different wireless equipment.
- Accreditation Earlier this week we received good news, NJC had a change visit from two
 individuals from the Higher Learning Commission. They were here to look at NJC's distance
 learning program and how we handle internet classes. The visit went very well and NJC
 received admiration for how we handle distance education classes here. Jay thanked Stanton
 Gartin and Cyndi Vandenbark for their work in preparing for this visit.
- Northeastern 18 and the Plainsman Grill some changes will be taking place at the NE 18 and Plainsman Grill. The changes come as result of his visit with the State Board in June to present the college's budget. At that meeting the State Board raised concerns about the golf course and restaurant. The State Board knows the challenges the college has with the facility, but they want the operation to be fiscally sound and cost efficient. The board made it very clear that they want NJC to come back next year with a more positive report about this auxiliary operation. The new Vice President of Administration Services, Tyler Kelsch, has made some recommendations on how to help the operations. They are going to change the menu, what kind of food they offer and change the hours of operation to seven days a week.

Also, they are going to establish an identity for the restaurant. Foods such as sandwiches, hamburgers, pizza, salads, etc. will be available. They are also going to focus more on the banquet operations. The banquet operations have been successful. Last week the college received a donation to fill in the old swimming pool and make a covered patio area which could be used for banquets, receptions and weddings. Jay reported that the Labor Day Golf Tournament was successful with about 71 golfers. For the first time a women's flight was available. Jay is optimistic that next year's tournament will be even more successful.

IX. REPORTS:

- Associated Student Government (ASG) Report Chelsy Certain
 - o This year's Associated Student Government officers are:

President Chelsy Certain

■ 1st VP Chelsea Blumenshine

2nd VP Jessica Blohm

- o Chelsy noted that she appreciates the open communication her and her team have with the College Administration.
- o Held their first Senate and CAB Meeting on September 17th.
- o Held a Talent Show on September 25th. Had a good turnout for that event.
- o Pink out Night was held at the volleyball game on the evening of October 2nd.
- o Black Out Night will be held at the volleyball game on the evening of October 24th. Along with this event there will be a car bash.
- The ASG Officers will be planting some flowers by the Cafeteria as part of the Campus Beautification project.
- o Jay congratulated the ASG officers on their enthusiasm and their effort to get all the students involved in campus activities.
- Faculty Association Report Mike Anderson for Larry Pollart
 - o Faculty are concerned about declining enrollment as well. They will work on retaining as many freshmen as possible for next year.
 - o Faculty are also interested in the college pursuing new degrees, certificates and programs to help attract new students.

X. AUDIENCE PARTICIPATION

None.

XI. ADJOURNMENT

• The meeting was adjourned at 2:25 p.m.

Respectfully Submitted,

Shawn Rose

Recording Secretary

cc: Advisory Council Members, Jay Lee