

NORTHEASTERN JUNIOR COLLEGE ADVISORY COUNCIL

MINUTES

The regular meeting of the NJC Advisory Council was held Thursday, November 29, 2012 in Hays Student Center Room #230.

Members Present: Mr. Darrel Mertens

Mr. Bob Carpio Mr. David Foy

Ms. Darcy Garretson

Ms. Carol Keil Mr. Rich O'Connell

Others Present: Jay Lee, Stanton Gartin, David McNabb, Tammy Kallsen, Andy Long, Shawn Rose, Chelsea Blumenshine, Tyler Kelsch, Jason Hazlett, Amanda Kerker, Cyndi Vandenbark, Kay Hansberry, Judy McFadden, Martha Gareis, Dawn Saunders, Misti Lauer, Ben Reichert, Vince Galdi, Brenda Zink, Kelsey Hummel, Kevin Stump, Corey Jimerson, Connie Tasker, South Platte Sentinel and the Journal Advocate.

- I. Darrel Mertens, Chair, called the meeting to order at 1:30 p.m.
- II. The agenda for the November 29, 2012 Advisory Council Meeting was approved as presented. Carol Keil made the motion to approve the agenda and Rich O'Connell seconded the motion.
- III. The minutes of the September 27, 2012 Advisory Council Meeting were approved as presented. David Foy made the motion to approve the minutes and Rich O'Connell seconded the motion.

IV. CELEBRATING SUCCESS

A. STUDENT SUCCESS

- Residence Life Vince Galdi & Ben Reichert
 - David McNabb, Director of Residence Life, introduced Vince Galdi & Ben Reichert.
 Vince and Ben are both residence hall directors on campus. Vince is originally
 from Florida. He graduated from NJC two years ago. He has a Bachelor's degree
 in Criminal Justice from UNC. Ben is originally from Utah. Vince & Ben
 spearheaded Halloween events on campus including a Trick or Treat Street in the
 Ballroom for smaller children and a Haunted House in the Basement of the
 Student Center for older kids and adults.

Kelsey Hummel

Brenda Zink, Dept. Chair of Health, Science & Math, introduced Kelsey Hummel.
Kelsey is a pre-nursing major. She was a CREATE Health Scholar this summer
through the University of Colorado Denver. Kelsey just learned that she has been
accepted into the Anschutz Medical Nursing Program at the University of Colorado
Denver to finish her Bachelor's degree.

Corey Jimerson

Corey Jimerson is originally from Sterling, CO. He is a math major here at NJC
and will be graduating this December. Corey is a member of the Phi Theta Kappa
Honor Society and has been working for the IT Department as a work study and
summer intern. Corey will be continuing the pursuit of his math degree at
Colorado Mesa University in Grand Junction in January.

B. FACULTY/STAFF SUCCESS

- New Staff Introductions Tammy Kallsen
 - Judy McFadden, NJC Controller, introduced Kay Hansberry as the new Accounts Payable Clerk.
 - Martha Gareis, Document Center Coordinator, introduced Dawn Saunders as the new Administrative Assistant II in the Document Center.
 - Tammy Kallsen introduced Dan Clark (not present) as the new Cashier.
 - Tammy Kallsen introduced Barbara Lafferty (not present) as the Administrative Assistant II in the Liberal Arts Department.
 - Connie Tasker introduced herself as a new Nursing Instructor.

V. ITEMS:

Online & Hybrid Classes – Cyndi Vandenbark

Cyndi Vandenbark, Distance Learning Coordinator gave the group a presentation about the Desire2Learn (D2L), a learning management system that allows students to get their grades and content for their classes online. Instructors Amanda Kerker and Brenda Zink demonstrated how they use D2L in their classes.

VI. ADVISORY COUNCIL DISCUSSION – ENROLLMENT INITIATIVES

• The Advisory Council members were given the following list of program ideas that NJC is considering. With enrollment down, the college would like to offer a new program starting in Fall 2013.

 Culinary Arts with Business Management Other/Non-Academic Turf Management – Golf Grounds Band Radiology Show Choir Oil Services **Shooting Sports Industrial Maintenance** Men's Volleyball Welding/Machining/Fabrication Women's Soccer Electrician Lacrosse Pipeline Welding Wrestling

Solar/Renewable EnergySustainable Agriculture

- Vet Tech
- Dental Hygiene
- o E-Journalism
- Micro-brewing
- Water Treatment
- Recycling/Waste Management/Sustainability
- o Barber
- Hospitality Services
- Police Academy (return)
- Truck Driving (CDL)
- Real Estate License
- Pre-Construction Management
- Motorcycle Repair
- Audio Production
- Aviation Related
- Medical Related Assistants, Coding, etc.
- Computer Related
- Tattoo Removal
- Jay asked the group for their opinion of which new program the college should offer.
 - Darrel Mertens suggested that in addition to new programs, the college should be looking at other ways to increase enrollment, such as having current students encourage friends and people they know to enroll at NJC. Jay Lee stated that this happens often with athletes that come to NJC.
 - Carol Keil asked about the oil lease activity going on in the area. She asked if oil companies coming to the area would be interested in partnering with NJC to develop a program. Rich O'Connell stated that there are a lot of oil facility companies hiring people to fill higher skilled positions. Rich O'Connell commented that he has met with Frontier Energy Group. Jay Lee also mentioned that he has met with this company and there wasn't anything specific the company was looking for in terms of a program.
 - O Bob Carpio asked if the various Ethanol companies in the area were in need of any type of training program. Jay Lee stated that he is not hearing anything they need from an educational standpoint.
 - Jay Lee noted that he has talked to Rich O'Connell about an Industrial Maintenance Program.
 - o Rich O'Connell suggested that the college work with the governor's office and the state. He pointed out that the state has identified 15 industry clusters, and is actively recruiting industries that fall into those groups.
 - David Foy questioned what E-journalism is. Andy Long, Dean of Enrollment and Student Transition, stated that an E-journalism includes social media journalism, blogging and things such as Podcasts.
 - David Foy suggested looking into healthcare fields. He noted that healthcare is exploding all over the place. He noted that he just recently learned that all medical records must be electronic by 2014 and the need for people to do coding for that.

- O Darrel Mertens mentioned teaching students how to start up their own small business. Several people commented that NJC currently has a Back to College (B2C) Program which is funded through an El Pomar Grant. This program allows 19 people to take a two-credit hour small management course. Those students will then create a business plan and be judged on them in January. The judges will award \$25,000 in grant money to these students based on their business plans. Amanda Kerker stated also that NJC also offers an entrepreneurship emphasis as part of their business program.
- o The group discussed a barbering program as well.
- o Jay Lee stated the before NJC starts a new program, NJC will do extensive research on demand, wages, gainful employment, etc. He noted that some of this proposed programs come with high startup costs and rigid accreditation processes. Perkins money has been set aside to help with the startup costs of a new program.

VII. PRESIDENT'S REPORT – Jay Lee

Enrollment

- o Summer Enrollment was down 6 FTE.
- o Fall Enrollment is down 84.3 FTE compared to the same time last year. That equals an 11.8% drop in enrollment this semester.
- o For Spring 2013 NJC is currently down 88.1 FTE compared to last year at this time. Registration for classes will continue for spring semester however.
- o NJC built this year's budget on a 4% decrease rather than the 11.8% decline it is currently experiencing.

Good News - Wireless Connectivity

- o Jay Lee announced that the college has found the funding needed to install a wireless system on campus.
- A large part of the funding will come from what remains from the construction of Blue Spruce Residence Hall. Jay asked the benefactor if the money remaining money could be used to do wireless with that money and he agreed that it was a wonderful idea.
- Also, NJC will be seeking \$100,000 from the Colorado Community College System's (CCCS) initiative funding. The funding is one-time funds to support investment in initiatives related to one of the defined SBCCOE performance priorities including graduation, retention, transfer, remediation, enrollment diversity and closing the attainment gap. The college had to submit a request to CCCS asking to use this money to help with the college's wireless connectivity. However, last week NJC was informed their request was not sufficient to justify the use that money for a wireless campus. NJC will modify their request and will re-submit it. Jay believes that wireless will help NJC in terms of our graduation rates, recruiting and therefore graduating more students. He also believes it will help in terms of retention and transfers. Students want the technology and if we provide it to them they're more likely to stay and when they transfer they'll be better equipped to be successful at other institutions.
- Jay said that NJC will be working with Cisco, to start getting the infrastructure in place soon. NJC plans to get some equipment from other system colleges that have outgrown their systems. Jay Lee estimates the total project to be around \$900,000 maybe even more.

Northeastern 18 & Plainsman Grill

- o The Plainsman Grill recently changed their menu to include more pub style foods such as sandwiches and hamburgers. Sunday brunches are going very well.
- o The swimming pool is being filled in to create a large patio area that will be used for receptions, parties, etc.
- o The tennis courts have been removed.

Staff Holiday Celebration

Jay invited the Advisory Council to the NJC Staff Holiday Celebration today from 4:00 pm – 6:00 pm at the Plainsman Grill.

VIII. REPORTS:

A. Associated Student Government (ASG) Report – Chelsea Blumenshine

- o Held elections for a new 1st Vice President on November 6th.
- o Talent Show was held on September 25th.
- o A car bash and "White-out" was held at Volleyball Game on October 23rd.

X. AUDIENCE PARTICIPATION

None.

XI. ADJOURNMENT

• The meeting was adjourned at 2:30 p.m.

Respectfully Submitted,

Shawn Rose

Recording Secretary

cc: Advisory Council Members, Jay Lee